

Program: Undergraduate Academic Studies
Course title: ADMINISTRATIVE LAW
Teachers: Full-time Prof. Dr. Zoran Tomić, ztomic@ius.bg.ac.rs Full-time Prof. Dr. Dobrosav Milovanović, bata@ius.bg.ac.rs Associate Prof. Dr. Marko Davinić, markod@ius.bg.ac.rs Assistant Prof. Dr. Vuk Cucić, vukcucic@ius.bg.ac.rs Assistant Lecturer Bojana Todorović, LL.M., bojana.todorovic@ius.bg.ac.rs
Course status: mandatory
Number of ECTS: 8
Requirements: /
Aims of the course: The aim of this course is to enable students to acquire theoretical and, to a reasonable extent, practical knowledge of the complex field of administrative law, through considering general theoretical problems of administrative law, as well as norms and institutes that regulate the organizational, material, procedural and related control aspects of performing administrative activity. The knowledge and skills acquired in the area of administrative law have an enormous importance for the overall academic education of lawyers, since the majority of public sector servants work in the public administration. On the other hand, citizens and legal entities exercise their rights and fulfill their obligations mostly through numerous and direct contacts with public administration officials. The quality of life in all areas of society largely depends on the way in which the scope and competences of the public administration are regulated; its organization, the status and responsibilities of its employees defined; the (legal) efficiency and cost-effectiveness of administrative procedures, as well as the protection of the rights of parties in these proceedings ensured.
Course result: Students will gain basic theoretical knowledge on administrative law, master the basic legal terminology and develop a critical way of thinking about the administration and administrative law.
Course content: I. Theoretical Premises of Administrative Law <ul style="list-style-type: none"> - Administrative law and the administration - concept and problems related to their definition; - Theoretical concept of administration as an organization; - Theoretical concept of administration as a function; - The notion of administration in domestic legal theory; - Positive legal concept of administration; - Legal-administrative relations; - Fundamentals of International Administrative Law; - The general concept of Administrative Law as a legal discipline; - Sources of Administrative Law - features and types; - Administration and providing public services to citizens; II. The Organization and Subjects of the Administration <ul style="list-style-type: none"> - Administrative bodies: State and Non-State; - State administrative bodies and State administration organizations: general features and types; - Centralization, decentralization and deconcentration; - Internal organization and management of public administration bodies; - Public agencies and performance of administrative activities; III. Administrative Activity; <ul style="list-style-type: none"> - The concept and types of acts rendered by the administration; - Concept and features of the administrative act; - Types and effects of administrative acts; - Flawed administrative acts; - Administrative action (non-normative administrative activity); - Concept, characteristics and types of administrative procedure; - Principles of administrative procedure; - Phases of the administrative procedure; - Participants in the administrative procedure;

- Authority and jurisdiction in the administrative procedure;
- The notion of party in the administrative procedure;
- Communication between the authority and parties;
- Time limits and restoration of prior status;
- Administrative procedure in the first instance: Launching, participants and merger of Administrative Matters into one procedure;
- Party autonomy (the principle of disposition);
- Resolving administrative matters;
- Oral hearing;
- Evidence;
- Finalization of the first instance administrative procedure;
- Administrative act;
- Conclusion (procedural administrative act);

IV. Control of the Administration

- Administrative Procedure in the second instance: appeal procedure;
- Enforcement;
- Extraordinary legal remedies in administrative procedure: general features and types;
- Administrative supervision;
- Control of the administration: notion and types;
- Judicial control of the administration: notion, general features and importance;
- Administrative dispute: notion and types;
- Administrative dispute in positive Serbian law;
- The initiation and course of the administrative judicial procedure;
- Completion of administrative judicial procedure;
- Legal remedies in the administrative dispute;
- Binding effect of court judgments and their enforcement;
- Ombudsman (Protector of Citizens).

Literature:

Mandatory: Zoran R. Tomić, *General Administrative Law*, University of Belgrade Faculty of Law, Official Gazette, Belgrade 2017.

Recommended:

Tamaš Korhec, *Administrative Law*, USEE, Novi Sad, 2012; Predrag Dimitrijević, *Administrative Law*, book 1-2, Niš, 2008; Mile Ilić, *Administrative Law*, The Balkan centre for studying local administration, Niš, 2006; Zoran Lončar, *Administrative Law*, Institute for Textbooks and Teaching Resources (*Zavod za udžbenike i nastavna sredstva*), Belgrade, 2006; Dragan Milkov, *Administrative Law*, Faculty of Law, Centre for publishing activity (*Centar za izdavačku delatnost*), Novi Sad, 2003; Slavoljub Popović *et alia*, *Administrative Law*, Belgrade, 2003; Ratko Marković, *Administrative Law*, Belgrade, 2002; Guy Braibant, *Le Droit Administratif Français*, Paris, 1993.

Number of lectures – active classes	Theoretical classes: 75	Practical classes : 30	
Instruction method: Lectures, study groups, practical classes, consultations.			
Grading system (maximum number of points 100)			
Pre-exam obligations	points	Final Exam	points
Activities during lectures	20	<i>Oral exam</i>	30
Study groups	up to 35		
Activities during practical classes	up to 25		
Tests	10		
Seminar classes	20		
Other activities according to the examiner's assessment	10		