

Program: Master Academic Studies –		
Course title: ACTS OF THE ADMINISTRATION AND ADMINISTRATIVE PROCEDURES		
Teachers: Full-time Prof. Dr. Zoran Tomić, ztomic@ius.bg.ac.rs		
Course status: optional – Public Law module, Administrative Law sub-module		
Number of ECTS: 10		
Requirements: /		
Aims of the course: The aim of this course is to enable candidates to broaden and deepen their knowledge of administrative activity (acts of the administration and administrative procedures).		
Course result: Candidates should acquire knowledge and skills enabling them to critically approach the analysis of complex questions concerning acts of the administration and administrative procedures, as well as to conduct independent research in this area.		
Course content: The content of the course covers current questions related to acts of the administration and administrative procedures, and in particular: I. Notion and types of acts of the administration; II. Notion and features of administrative acts; III. Principles of administrative procedure; IV. General administrative procedure and special administrative procedures; V. Administrative-judicial procedures (Judicial review of administrative acts); VI. Administrative dispute as a form of external legal control of the administration.		
Literature: Mandatory: Zoran R. Tomić, <i>General Administrative Law</i> , Faculty of Law, Official Gazette, Belgrade 2017. Recommended: Zoran, R. Tomić, <i>Commentary of the Administrative Disputes Act</i> , Second edition, University of Belgrade Faculty of Law, <i>Official Gazette</i> , Belgrade, 2012; Zoran R. Tomić, <i>Commentary on the General Administrative Procedure Act</i> , Official Gazette, Belgrade, 2017; Zoran R. Tomić, Vera Bačić, <i>Commentary on the General Administrative Procedure Act</i> , Ninth Edition, Official Gazette, Belgrade, 2012; Dragan Milkov, <i>Administrative Law</i> , Faculty of Law, Centre for publishing activity (Centar za izdavačku delatnost), Novi Sad, 2003; Slavoljub Popović et alia, <i>Administrative Law</i> , Belgrade, 2003; Ratko Marković, <i>Administrative Law</i> , Belgrade, 2002; Guy Braibant, <i>French Administrative Law</i> , Belgrade, 2002; Nevenka Bačanin, <i>Administrative Law</i> , Kragujevac, 2000, Zoran R. Tomić, <i>On Legally Non-existent Acts</i> , Faculty of Law, Belgrade, 1999; Slavoljub Popović, <i>On the Necessity of introducing the Institute of Administrative Contracts in Domestic Law</i> , 1996; Zoran R. Tomić, „The Notion of Administrative Action in Yugoslav Legal Theory“, Faculty of Law, Belgrade, 1988; Zoran R. Tomić, „Resolving Administrative Matters“, Lawyers Association of Serbia, 1984; Dragan Milkov, <i>The Notion of Administrative Act</i> , Faculty of Law, 1983; Slavoljub Popović, <i>Administrative Dispute in Theory and Practice</i> , Institute for Textbooks, Belgrade, 1968; Pavle Dimitrijević, <i>The Finality of Administrative Acts</i> , Contemporary Administration, 1963; Ivo Krbek, <i>The Administrative Act</i> , Yugoslav Academy of Sciences and Arts, 1957; Zoran R. Tomić, „The Succession of Administrative and Administrative-judicial Protection“, <i>Legal life</i> , Belgrade, 10/2007; Zoran R. Tomić, „Discretion in Administrative Law“, <i>Legal life</i> , Belgrade, 10/2006; Zoran R. Tomić, <i>Withdrawal of Individual Ineffective Acts of the Administration</i> “, <i>Legal collection of papers</i> , 1-2/2001; Zoran R. Tomić, „The (in)equality of parties in administrative dispute proceedings“, <i>Legal life</i> , Belgrade, 9/1997; L. Richer, <i>Droit des contrats administratifs</i> , 6. edition, Paris, 2008; Greek Administrative Law, Epaminondas Spilitipoulos, Ant. N. Sakkoulas, Athens, Bruylant, Brussels, 2004; Constitutional and Administrative Law, W. Bradley, K. D. Ewing, 13th edition, Person Education, Harlow, 2003; Gaston Jeze, <i>Les principes generaux du droit administrative</i> , <i>Libr. Gen. Dr.</i> , 1934-1936; Gaston Jeze, <i>Les contrats administratifs de l’Etat, des departments, des comune et des etablissements publics</i> , M. Giard, 1932.		
Number of lectures – active classes	Theoretical classes: 15	Practical classes :
Instruction method: Lectures, consultations		
Grading system (maximum number of points 100)		

Pre-exam obligations	points	Final Exam	points
Activities during lectures	20	<i>Oral exam</i>	60
Activities during practical classes			
Tests			
Seminar classes	20		